

# Letter of Authorization

U.S. Passport Office  
Washington Passport Agency  
Washington, DC

U.S. Passport Office  
Houston Passport Agency  
Houston, TX

U.S. Passport Office  
Philadelphia Passport Agency  
Philadelphia, PA

Date: \_\_\_\_\_

To Whom It May Concern:

We, \_\_\_\_\_ and \_\_\_\_\_,  
(mother's full name) (father's full name)

parents of \_\_\_\_\_, hereby authorize a representative of  
(child's full name)  
Global Passports & Visas to submit our child's passport application, discuss its status and retrieve it upon completion.

Our child intends to depart the United States on \_\_\_\_\_.

Our child's date of birth is \_\_\_\_\_.

Our child is traveling to \_\_\_\_\_ and visas are required \_\_\_\_\_, or are not required \_\_\_\_\_ for this upcoming trip. (Place a check mark)

Under the Provision of the Privacy Act of 1974 (Public Law 93-579)  
No information may be released from U.S. Government files without the prior written consent of the individual in question. Consequently, an employee of the U.S. Passport Agency cannot discuss the details of your passport application with the courier service without your permission.

Thank you for your assistance with this application.

\_\_\_\_\_  
Original Signature of Parent (Mother)

\_\_\_\_\_  
Original Signature of Parent (Father)

## Global Passports & Visas, Inc. US Offices

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